



Approved
Minutes of the Regular Meeting of the Citizens' Bond Oversight Committee
(Oversight of Measure G and C Bonds)
Tuesday, September 12, 2023

Members Present:

Nancy Breneau
Art Heinrich
Ellen Wheeler
Danny Nguyen
Ty Conner (Vice-Chair)
Bruce Tolley (Chair)

Staff Present:

Joel Cadiz
Susan Cheu
Dave Fisch
Michael Hohl
Lee Lambert
Sharon Luciw
Trena O'Connor
Raquel Puentes-Griffith
Roseanne Sciacchitano
Tonette Torres
Bret Watson
Kristina Whalen

A Kennedy Group (AKG) Present:

Mike Chegini

REGULAR MEETING – PUBLIC SESSION

Committee Chair Bruce Tolley called the meeting to order at 3:02 p.m.

Public Comment

No members of the public addressed the committee.

Approval of Minutes for June 12, 2023

Action: Approved the draft minutes of the June 12, 2023, Regular Meeting of the Citizens' Bond Oversight Committee meeting (Oversight of Measures G and C Bonds) with the following corrections made at the request of Chair Bruce Tolley.

Correct Action for Agenda Item #4 to “Authorize the committee Chair and Vice-Chair to write a draft letter to the Board and to bring it back to the committee for review and approval.”

Correct Action for Agenda Item #5 to “The Citizens’ Bond Oversight Committee have a formal motion to accept the Measure C and Measure G Audit statements when presented annually to the committee.”

Motion by Ty Conner, second by Nancy Breneau

Final Resolution: Motion carries

Aye: Nancy Breneau, Ty Conner, Art Heinrich, Danny Nguyen, Bruce Tolley, Ellen Wheeler

COMMITTEE BUSINESS

1. Approval of the Agenda

The Citizens' Bond Oversight Committee reviewed and approved the agenda as presented.

Motion by Ty Conner, second by Ellen Wheeler

Final Resolution: Motion carries

Aye: Nancy Breneau, Ty Conner, Art Heinrich, Danny Nguyen, Bruce Tolley, Ellen Wheeler

2. Correspondence Received by Members

No correspondence was reported.

3. Committee Membership Update

Vice Chancellor Susan Cheu introduced the new representatives to the committee. The new student representative is Danny Nguyen, the new Bona-fide Taxpayer representative is Ellen Wheeler, and Art Heinrich is the new Senior Citizen Representative. She also introduced the new District Chancellor, Lee Lambert.

Committee Chair Bruce Tolley on behalf of the committee also welcomed the new representatives and Chancellor Lambert.

4. Correspondence to the Foothill-De Anza Board of Trustees

Committee Chair Bruce Tolley said that he and Vice Chair Ty Conner have drafted a letter to the Foothill-De Anza Board of Trustees to formally request that the Board prioritize and accelerate the recruitment and appointment of a student member to the committee. He said that this may be moot now with the recent appointment of the new student representative, Danny Nguyen, but noted that there is still an issue with having meetings without quorum.

Vice Chancellor Susan Cheu expressed concern with the letter and was disheartened by it as District staff had tried diligently for some time to find a student representative, as well as to fill the other recent vacancies.

Action: The submission of the letter to the Board of Trustees should be postponed indefinitely.

Motion by Ty Conner, second by Nancy Bremeau

Final Resolution: Motion carries

Aye: Nancy Bremeau, Ty Conner, Art Heinrich, Bruce Tolley, Ellen Wheeler

Abstained: Danny Nguyen

5. Nominate and Select Committee Chair and Vice-Chair

The committee will nominate and select a Chair and Vice-Chair for the Citizens' Bond Oversight Committee. The Chair and Vice-Chair service will take effect beginning with the December 12, 2023 meeting.

Action: Nancy Bremeau nominated Bruce Tolley as Chair and Ty Conner as Vice-Chair of the Citizens' Bond Oversight Committee (Oversight of Measure C and G Bonds)

Motion by Nancy Bremeau, second by Ty Conner

Final Resolution: Motion carries

Aye: Nancy Bremeau, Ty Conner, Art Heinrich, Danny Nguyen, Ellen Wheeler

Abstain: Bruce Tolley

6. Nomination of Annual Report Working Group

The Citizens' Bond Oversight Committee agreed to nominate a working group to develop the CBOC 2022-2023 Annual Report with Mike Chegini from A Kennedy Group (AKG) to provide technical assistance along with staff members.

The committee plans to take the CBOC Annual Report to the Tuesday, March 5, 2024 meeting for approval prior to the presentation at the March 11, 2024 Board.

Action: Ellen Wheeler nominated Nancy Bremeau, Bruce Tolley, and Ty Conner as members of the Annual Report Working Group.

Motion by Ellen Wheeler, second by Bruce Tolley

Final Resolution: Motion carries

Aye: Nancy Bremeau, Ty Conner, Art Heinrich, Danny Nguyen, Bruce Tolley, Ellen Wheeler

7. Measure G and C General Obligation Bond Program Planning Update

Joel Cadiz, Executive Director, Facilities and Operations, provided an overview to the Citizens' Bond Oversight Committee regarding the Measure G and C General Obligation Bond Program Planning Update. He noted that the general scope of Project 802 Sunnyvale Education Center is to replace the HVAC units currently not working and the renovation of a few classrooms for several Foothill College programs, including Radiology and Respiratory Tech, that will be moving into the building. Two new EV chargers will also be installed that will service four vehicles. Current timeline for completion is Fall 2026.

Joel Cadiz noted that Project 115 Pool and Physical Facilities Improvements is an ongoing project and that at the Foothill-De Anza Board of Trustees meeting on September 11, 2023, there was a discussion related to the sustainability options for the Foothill College Pool Heating System. He said that are looking at several mechanical options for heating the pool, the HVAC, and the domestic hot water system that include Option 1- natural gas boilers, Option 2 - all electric heat pumps, Option 3 - a hybrid option that would include combinations of natural gas and electricity, and Option 4 - a hybrid option that includes solar thermal. Vice Chancellor Susan Cheu noted that the Board of Trustees put the discussion on hold to gather more information and have a more in-depth discussion/study session at a future meeting.

Committee Co-Chair Ty Conner asked about accessibility issues and Joel Cadiz noted that they are currently working with a consultant on an ADA transition plan for the entire district.

8. Proposed Calendar for Citizens' Bond Oversight Committee Meetings, 2024

Action: Committee members to review and approve the proposed 2024 yearly schedule for the Citizens' Bond Oversight Committee meetings.

Motion by Ty Conner, second by Nancy Bremeau

Final Resolution: Motion carries

Aye: Nancy Bremeau, Ty Conner, Art Heinrich, Danny Nguyen, Bruce Tolley, Ellen Wheeler

MEASURE G REPORTS

9. Project Financial Update

Vice Chancellor Cheu stated that more planning activities are occurring, and we are starting to see more activity from other areas besides Central Services and Educational Technology Services (ETS). As we are still in early stages of the projects, we are not seeing any funding issues come through at this time.

10. Bond List Revisions

Vice Chancellor Cheu reported that there were two Measure G Bond List Revisions for Quarter 4 of fiscal year 2022-23 that were approved by the Board of Trustees at the following Board meetings: May 1, 2023, and June 12, 2023.

MEASURE C REPORTS

11. Projects Financial Update requirements

Vice Chancellor Cheu noted that work on Measure C projects is winding down and we are working on closing out projects. There are just a few ongoing so it'll probably be just another few years before it's just Measure G projects.

12. Bond List Revisions

Vice Chancellor Cheu reported that there was one Measure C Bond List Revision for Quarter 4 of fiscal year 2022-23 that was approved by the Board of Trustees at the following Board meeting: May 1, 2023.

ADJOURNMENT

Committee Chair Bruce Tolley adjourned the meeting at 4:14 p.m.