



Approved
Minutes of the Regular Meeting of the Citizens' Bond Oversight Committee
(Oversight of Measure G and C Bonds)
Tuesday, June 12, 2023

Members Present:

Joan Barram
Marge Bruno
Amine Khechfe
Ty Conner (Vice-Chair)
Bruce Tolley (Chair)

Staff Present:

Joel Cadiz
Susan Cheu
Dave Fisch
Jory Hadsell
Mike Hohl
Weilanto Liu
Carla Maitland
Judy Miner
Ray Quan
Roseanne Sciacchitano
Tonette Torres
Bret Watson

REGULAR MEETING – PUBLIC SESSION

Committee Chair Bruce Tolley called the meeting to order at 3:00 p.m.

Public Comment

No members of the public addressed the committee.

Approval of Minutes for March 7, 2023

Action: Approved the draft minutes of the March 7, 2023, Regular Meeting of the Citizens' Bond Oversight Committee meeting (Oversight of Measures G and C Bonds).

Motion by Joan Barram, second by Marge Bruno

Final Resolution: Motion carries

Aye: Joan Barram, Marge Bruno, Ty Conner, Amine Khechfe, Bruce Tolley

COMMITTEE BUSINESS

1. Approval of the Agenda

The Citizens' Bond Oversight Committee reviewed and approved the agenda as presented.

Motion by Amine Khechfe, second by Ty Conner

Final Resolution: Motion carries

Aye: Joan Barram, Marge Bruno, Ty Conner, Amine Khechfe, Bruce Tolley

2. Correspondence Received by Members

No correspondence was reported.

3. Committee Membership Update

Vice Chancellor Susan Cheu stated that last year the committee terms were staggered, and two individuals, Joan Barram and Marge Bruno had agreed to serve one-year terms. The Business Services office contacted them recently to see if they would like to extend their terms, and both declined. The committee then thanked both Joan and Marge for their many years of service to the Citizens' Bond Oversight Committee and to the District. Bruce Tolley also thanked and commended Marge and Joan for service throughout the years and expressed his appreciation for welcoming him onto the committee.

Vice Chancellor Cheu noted that the Business Services office will be issuing an advertisement for the recruitment of new representatives for the Bona-fide Taxpayer and Senior Citizen positions, and it will also be posted on the website.

Vice Chancellor Cheu noted that the Business Services office has received some student interest in the Student Representative position, unfortunately no one has completed the online application at this time. We have asked that the campuses put out notices on their weekly online newsletters and have reached out to the leadership of the ASBs and the faculty and deans who oversee these areas for assistance in notifying their membership. Joel Cadiz will also be announcing the recruitment effort at every Board meeting. She noted that two of the obstacles for a student to serve on the Citizens' Bond Oversight Committee are that 1) students must serve on a club on one of the campuses and it cannot be in a paid position, so they cannot be part of a work-study program or receive a stipend for student government; and 2) most students that want to serve are more interested in telling us how to spend the bond dollars versus reviewing how the bond dollars are spent. This is problematic as this is an oversight committee, not a planning committee.

4. Discuss Student Representation

Committee Chair Bruce Tolley noted that there has been a student representative on the committee for only one of the past six years and requested that the committee write a letter to the Foothill-De Anza Board of Trustees to ask that they prioritize recruitment of a student representative for the Citizens' Bond Oversight Committee.

Action: The Citizens' Bond Oversight Committee to review options for recruitment of student representation.

Motion by Ty Conner, second by Amine Khechfe

Final Resolution: Motion carries

Aye: Joan Barram, Marge Bruno, Ty Conner, Amine Khechfe, Bruce Tolley

5. Discuss Future Review of District Audits

Committee Chair Bruce Tolley would like to require that the committee have a formal motion to review and accept the annual Financial Audit reports.

Action: The Citizens' Bond Oversight Committee to review the formal acceptance of the Measure C and Measure G Audit statements presented annually to the committee.

Motion by Ty Conner, second by Amine Khechfe.

Final Resolution: Motion carries

Aye: Joan Barram, Marge Bruno, Ty Conner, Amine Khechfe, Bruce Tolley

6. Measure G and C General Obligation Bond Program Planning Update

Joel Cadiz, Executive Director, Facilities and Operations, provided an overview to the Citizens' Bond Oversight Committee regarding the Measure G and C General Obligation Bond Program Planning Update.

Bruce Tolley requested that at the next CBOC meeting Joel provide more in-depth information about Project No. 802 - Sunnyvale Education Center. He then inquired about the ETS projects and why are we upgrading the equipment so often. Jory Hadsell, Vice Chancellor Educational Technology Systems, replied that we will be updating and upgrading the equipment that has aged out. Some of the equipment is also upgraded during the time that a classroom is getting a furniture, fixture and equipment refresh to utilize new technology features that are available (e.g., hyflex classrooms).

MEASURE G REPORTS

7. Project Financial Update

Vice Chancellor Cheu stated that we continue to see more planning activity come through from both Foothill College and De Anza College, along with the Central Services and Educational Technology Services (ETS) projects.

8. Bond List Revisions

Vice Chancellor Cheu reported that there was one Measure G Bond List Revision for Quarter 3 of fiscal year 2022-23 that was approved by the Board of Trustees at the following Board meeting: February 28, 2023.

MEASURE C REPORTS

9. Projects Financial Update requirements

Vice Chancellor Cheu noted that work on Measure C projects is beginning to wind down. Foothill College has been working on completing the HVAC and classroom renovations at the Sunnyvale Center, and De Anza College has been working on the E3 design and lab project.

10. Bond List Revisions

Vice Chancellor Cheu reported that there was one Measure G Bond List Revision for Quarter 3 of fiscal year 2022-23 that was approved by the Board of Trustees at the following Board meeting: February 28, 2023.

ADJOURNMENT

Committee Chair Bruce Tolley adjourned the meeting at 4:06 p.m.