



**Minutes of the Special Meeting of the Citizens' Bond Oversight Committee  
(Oversight of Measure C and G Bonds)  
Tuesday, February 2, 2021**

**Members Present:**

Joan Barram (Co-Chair)  
Ty Conner  
Amine Khechfé  
Karina (Vishala) Thiagarajan  
Bruce Tolley (Chair)

**Staff Present:**

Tom Armstrong  
Becky Bartindale  
Joel Cadiz  
Susan Cheu  
Pam Grey  
Lloyd Holmes  
Carla Maitland  
Judy Miner  
Joe Moreau  
Raquel Puentes-Griffith  
Tonette Torres  
Bret Watson

**Ann Kennedy Group Present:**

Mike Chegini

The meeting was held pursuant to State of California Executive Order N-29-20, dated March 17, 2020. All members of the Citizens' Bond Oversight Committee participated in the meeting by teleconference. In compliance with Santa Clara County Public Health Department's shelter-in-place order to limit the spread of COVID-19, no public gathering space was provided for the meeting.

**SPECIAL MEETING – PUBLIC SESSION**

Committee Chair Bruce Tolley called the meeting to order at 3:03 p.m.

## **Public Comment**

No members of the public addressed the committee.

Vice Chancellor Susan Cheu was elated to announce that the Executive Director of Facilities and Operations position was no longer vacant. Joel Cadiz, the newly hired Executive Director of Facilities and Operations began on January 12, 2021. Committee Chair Bruce Tolley welcomed Joel Cadiz to the Citizens' Bond Oversight Committee (Oversight of Measure C and G Bonds).

## **Approval of Minutes for September 15, 2020**

Action: Approved the draft minutes of the September 15, 2020, Citizens' Bond Oversight Committee

Motion by Joan Barram, second by Amine Khechfé.

Final Resolution: Motion carries

Aye: Joan Barram, Ty Conner, Amine Khechfé, Karina Thiagarajan, Bruce Tolley

## **COMMITTEE BUSINESS**

### **1. Correspondence Received by Members**

No correspondence was reported.

## **MEASURE C REPORTS**

### **2. Construction Project Photo Highlights**

Joel Cadiz, the Executive Director of Facilities and Operations provided a brief narrative overview of the construction project photo highlights as the presentation was made up of the progression of the restoration and repaving of parking lots 5 and 6 at Foothill College as they once were prior to the swing space known as the Temporary Village. Joel Cadiz stated reminded the committee members, they may recall this location between parking lots 5 and 6 as the temporary location for administrative functions from October 2013 through February 2020 for the following District offices: the Chancellor's Office, the Human Resources and Benefits office, the Business Services office, Payroll department, Accounts Payable department, Accounts Receivable department and the Grants department prior to the final completion of the new District Office Building 700. Joel also noted that parking lot 6 has (10) ten electric vehicle charging stations added to this parking lot and noted that the stations are serviced through an APP called ChargePoint.

### **3. Projects Financial Update**

Susan Cheu, the Vice Chancellor of Business Services provided a narrative overview of the Projects Financial update from inception through September 30, 2020. She stated that Measure C is winding down and a majority of the remaining projects under Measure C are Furniture, Fixtures and Equipment (FF&E) projects and Education Technology Services (ETS) projects.

#### **4. Measure C Program Indirect Cost Analysis for Fiscal Year 2019-2020**

Vice Chancellor Susan Cheu reported expenditures within the following three categories of Measure C Program Indirect Cost Analysis for Fiscal Year 2019-2020 that were allocated across the Measure C projects over the year to support Measure C projects. Raquel Puentes-Griffith noted that the Program Overhead can be seen in the Quarter 4 Projects Financial Update report.

Ann Kennedy Group, Inc.	\$32,811.50
MAAS Companies Inc.	\$36,001.00
HR Payroll	\$262,692.33

#### **5. Bond List Revisions**

Vice Chancellor Susan Cheu explained that all Bond List Revisions (BLRs) are brought for board approval prior to being presented at the next scheduled Citizens' Bond Oversight Committee. Any adjustments to project budgets, or the creation of a new project would go through a bond list revision.

Committee Chair Bruce Tolley pointed out to the new committee members that it is most helpful to read the Background and Analysis enclosed in the attachment and then review the last few pages of the corresponding bond list revision for the details and summary of why the revision occurred.

#### **6. Review of Draft Measure C Annual Report**

Mike Chegini with the Ann Kennedy Group, Inc. (AKG) provided a narrative demonstration of the working draft of the Measure C 2019-2020 Annual Report of the Citizens' Bond Oversight Committee (CBOC). Committee Co-Chair Joan Barram complimented Mike Chegini's web design by clicking the image for more specific project details contained within the picture.

Vice Chancellor Susan Cheu thanked both Committee Chair Bruce Tolley and Committee Co-Chair Joan Barram for their commitment to prepare the 2019-2020 Annual Report along with Mike Chegini's web design assistance.

### **MEASURE G REPORTS**

#### **7. Measure G General Obligation Bond Program Planning Update**

Vice Chancellor Susan Cheu provided an update regarding the Measure G General Obligation Bond Program Planning to the committee since our last meeting held on September 15, 2020.

### **ADJOURNMENT**

Committee Chair Bruce Tolley adjourned the meeting at 3:49 p.m.